

POLICY NUMBER: 3011
POLICY TITLE: Candidate Statements
CLASSIFICATION: Nominations

DATE(S) AMENDED/APPROVED: May 19, 2008; May 2012; August 17, 2015; January 16, 2018; November 13, 2024

NEXT REVIEW DATE: 2027

POLICY:

To ensure a fair and impartial campaign process to nominated CAHIP Executive Board Candidates

PROCEDURE:

CAHIP will invite all candidates to submit a candidate statement according to the deadline stipulated in its existing Election Timeline. (See Policy #3012).

Candidate statements are not required but are encouraged.

Candidates will be sent an email requesting their statements with a clearly defined deadline according to the election calendar. Any statements received after that deadline date will not be distributed to the Delegates and Alternate Delegates by CAHIP but can be distributed directly by the Candidate.

The Nominations Committee recommends that candidates include the following information in their statements:

- Business Background
- Association History at the Local, State and National Level
- Qualifications for Office
- Goals That You Hope To Achieve If Elected

Candidates are allowed to comment on other matters that they think delegates should consider in making their selection, **subject to the conditions outlined below.**

- Candidates are prohibited from making any openly derogatory, inflammatory or slanderous remarks. In order to avoid the appearance of such remarks, candidates are strongly urged to make no direct reference to their opponents.
- All candidate statements are to be reviewed by the Nominations Committee before they are released to CAHIP Delegates and Alternate Delegates. The Nominations Committee reserves the right to redact any comments in a candidate's statement that in their judgment is openly derogatory, inflammatory and slanderous or is specific about an opponent in a manner that does not promote the positive aspects of the candidate's own candidacy. It will be up to the committee to determine how much time will be allowed for a candidate to edit the offending sections. Due to the compressed time frame, candidates who are required to make multiple submissions to meet the standards of these rules, may be left out of the single e-mailing that CAHIP will complete.
- CAHIP will sponsor one electronic mailing to all delegates of record thirty days before the date of the House of Delegates.

Document Format and E-mail Instructions:

The candidate statement must be in a Word Document format and sent to CAHIP's Executive Director

with a cover e-mail. The Word Document should be sent in as an attachment ready for distribution. The election committee will not be responsible for any additional copying and formatting of information contained within the candidate statement.

After submission, the statement will be sent immediately to the committee for review. If the committee believes that that the statement violates the rules of the election as described above the, the committee will contact the candidate.

Mass E-Mailing To Delegates:

Each candidate statement received by the stated deadline will be attached and sent to all registered Delegates and Alternate Delegates coming from the Secretary (VP of Finance). Delegates will be informed in the mailing that CAHIP does not endorse or assure the validity of any candidate's statement and if a candidate's statement has been redacted, that will be noted.

In accordance with the Bylaw revision in 2008, candidates will be provided all Delegates' contact information 6 weeks prior to the House of Delegates meeting.

FINANCIAL IMPACT:

None.